

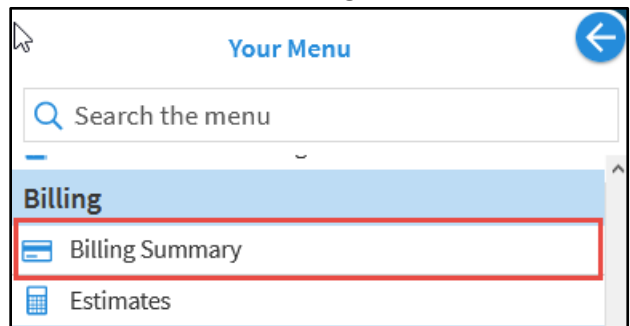
How to View a Detailed Bill



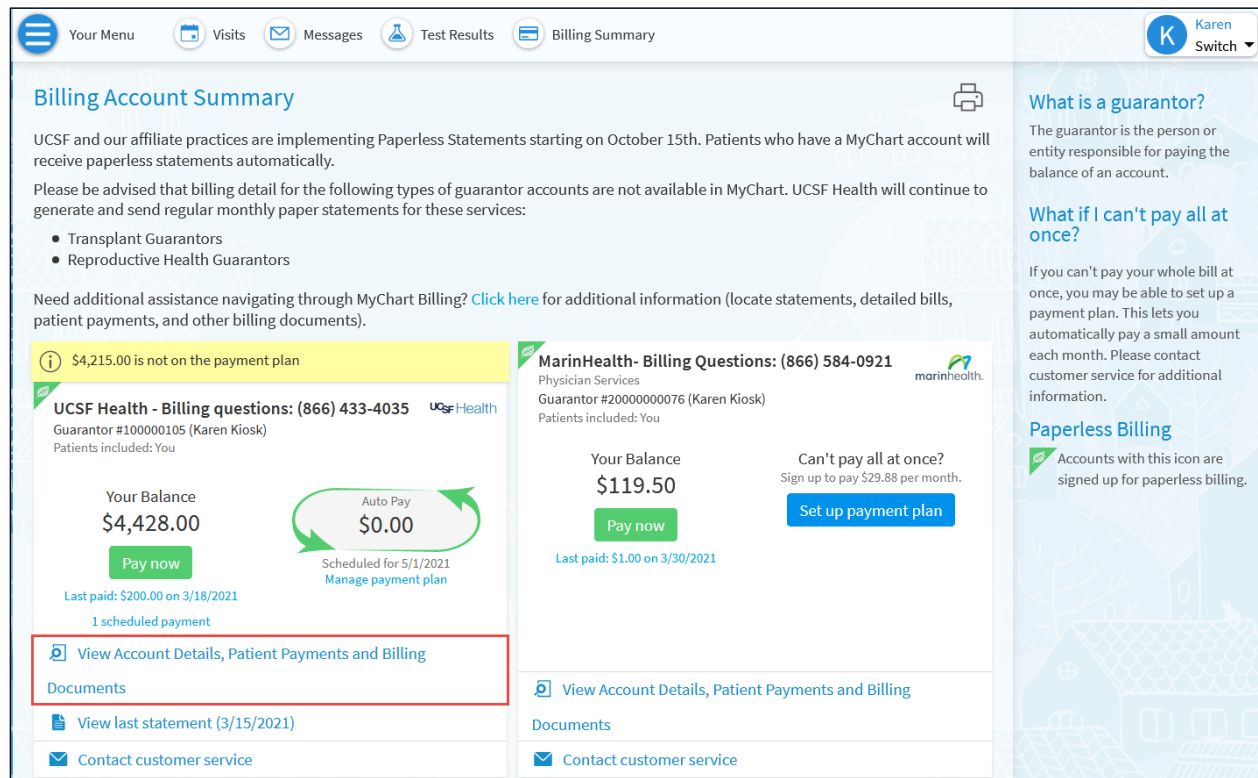
- 1) Log into <https://ucsfmychart.org>.
- 2) You will see the main screen. Select “Your Menu” to present the drop down.



- 3) From the drop-down menu locate the “Billing” section and select “Billing Summary”.



- 4) On the Billing Account Summary screen, click on “View Account Details, Patient Payments and Billing Documents”.



How to View a Detailed Bill



- 5) On the Billing Details screen, click on the “Billing Documents” tab, and then you can click “View” under “Statements” to see the current bill. Click “Show All Statements” to view all bills.

Overview Account Details Patient Payments **Billing Documents**

Statements

Please note: Only the last 18 statements are available below.

Mar 15 2021	View Sent electronically	\$258.00
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[Show all statements](#)

Detailed Bills

These documents are not bills. They provide detailed visit billing information that will not appear on the monthly statement.

Oct 28 2020	View (PDF) Sent via postal mail
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Some other tips for MyChart billing:

- 1) Please be advised that billing detail for the following types of guarantor accounts are not available in MyChart. UCSF Health will continue to generate and send regular monthly paper statements for these services:

- Transplant Guarantors
- Reproductive Health Guarantors

- 2) What is a guarantor?

The guarantor is the person or entity responsible for paying the balance of an account.

- 3) What if I can't pay all at once?

If you cannot pay your whole bill at once, you may be able to set up a payment plan. Please contact customer service via the phone number indicated on your bill.

- 4) Paperless Billing



Accounts with this icon are signed up for paperless billing.