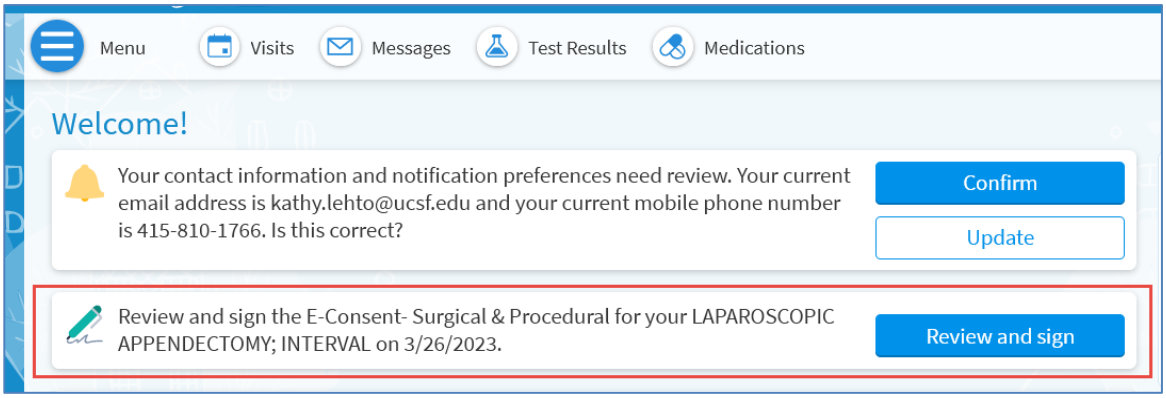
How to Sign Your E-Consent Document

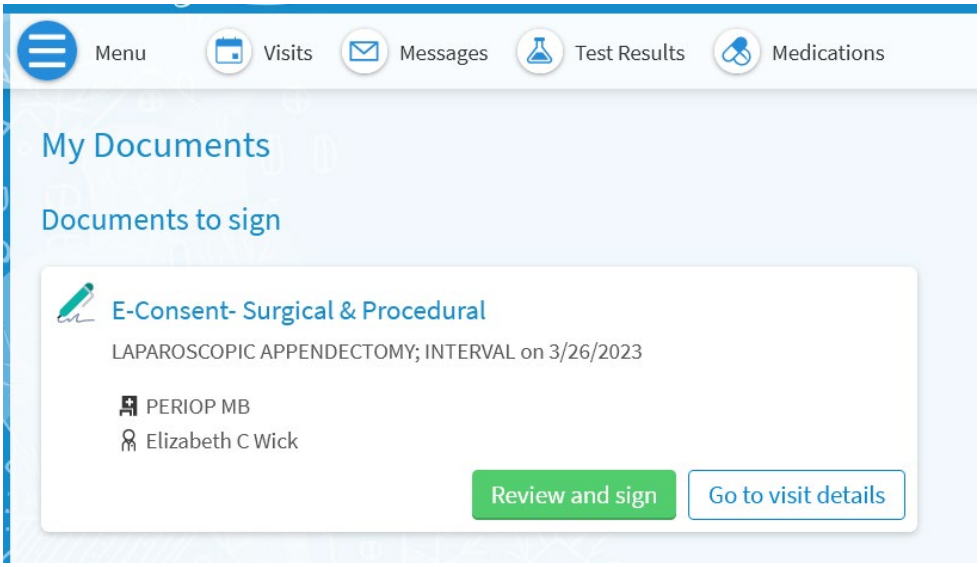
POWERED BY UCSF HEALTH MyChart Anytime. Anyplace.

Patient View in MyChart

1. When an E-Consent is sent to you by your provider's office, you will receive a notification based on your MyChart communication preferences (text, email, or app notification) letting you know there is a new document to sign in MyChart. When you log into MyChart, you will also see a message alert on the home page.



2. Click on **Review and Sign** to see the E-Consent sent by your provider. You will be brought to the My Documents page; the E-Consent is listed under Documents to Sign, along with the name of the procedure and provider. To begin, click **Review and Sign**.



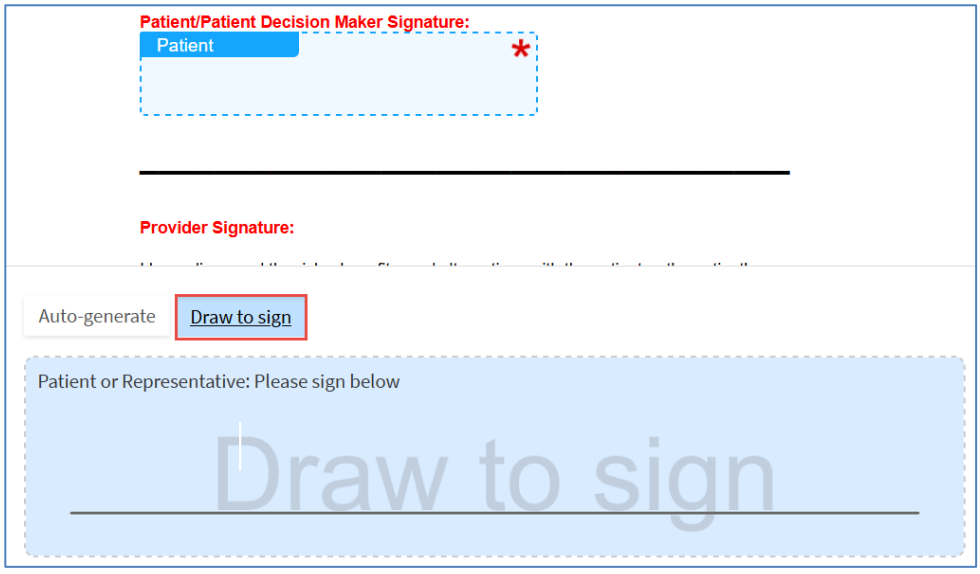
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How to Sign Your E-Consent Document

3. Review the document. If you have questions or concerns about the document, contact your provider and do not proceed to signing.
4. If you understand and are comfortable with the document, scroll down to Patient/Patient Decision Maker Signature section and click or tap **Sign Here**.



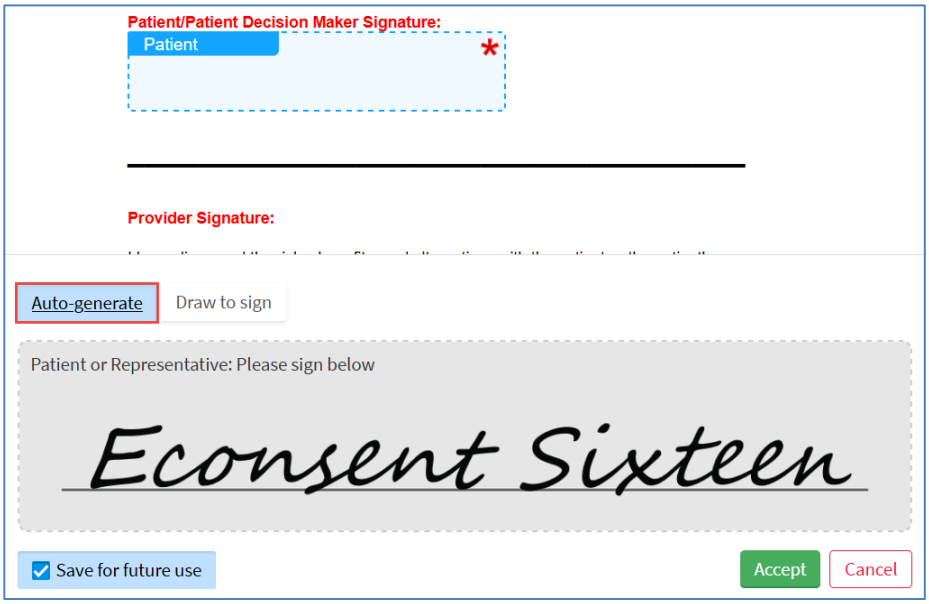
5. You may use either your mouse or finger to create your signature under the **Draw to sign section**.



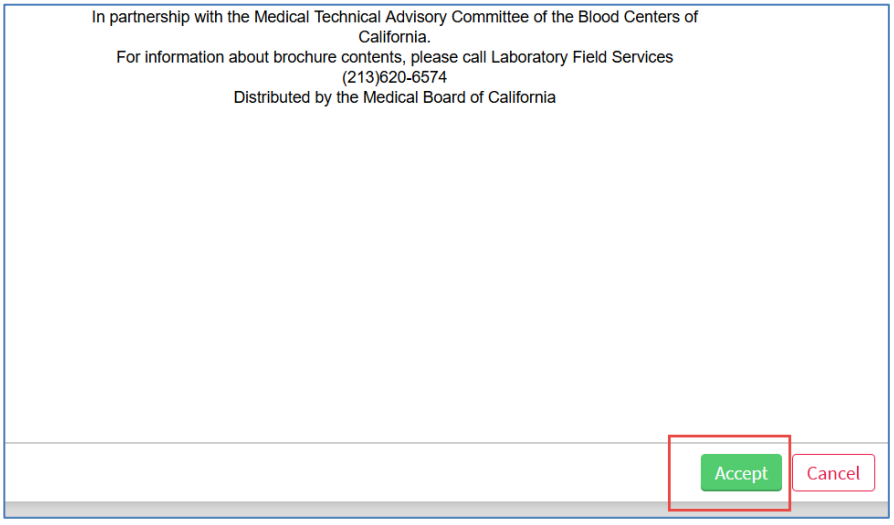
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How to Sign Your E-Consent Document

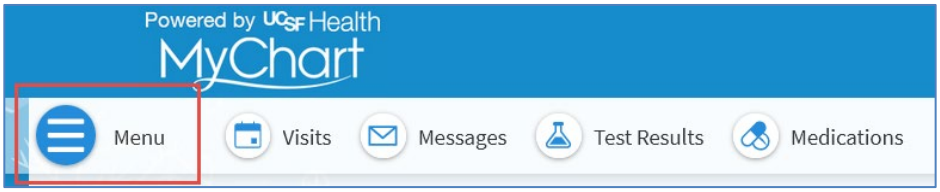
6. You may instead select the **Auto-generate** tab to have a signature created for you. Whichever option you select, after you enter your signature click **Accept**, to submit your signature.



7. Scroll down to the very bottom of the document and click **Accept** to submit the document and send it back to your provider.



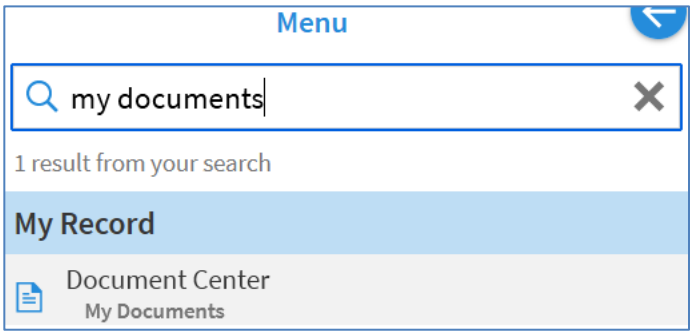
8. To view your signed and submitted documents, use MyChart search by clicking on **Menu**.



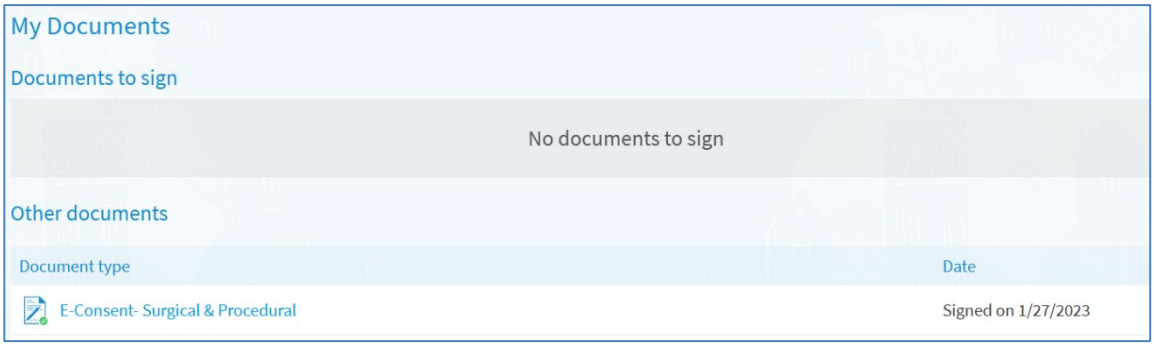
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How to Sign Your E-Consent Document

9. Enter **My Documents** in the search box and then click **Document Center – My Documents**



10. The My Documents page will display the E-Consents that need to be signed at the top of the screen. E-Consents you have previously signed will appear at the bottom of the screen under **Other Documents**.



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